



## **Sorority & Fraternity Life Third-Party Vendor Congruence Statement**

The Office of Sorority & Fraternity Life at the University of Tennessee, Knoxville is committed to creating a healthy and safe environment for our Sororities & Fraternities. To achieve this, third-party vendors who wish to serve alcohol or provide security services on University of Tennessee's campus for Sorority & Fraternity Events are asked to complete an application process annually. These vendors are then available for non-university sponsored events for Sororities & Fraternities and paid for by organizations independently.

Once approved, it is the expectation of the Office of Sorority & Fraternity Life that vendors abide by all University policies in the same ways that student organizations are expected to. In addition to the [Office of Sorority & Fraternity Life Event Registration Policy](#), vendors should review and abide by other applicable OSFL, University policies (including the [University's Alcohol Policy](#)), and all federal, state, county, and city laws. In addition, it is the expectation of the Office of Sorority & Fraternity Life that third-party vendors maintain up to date and valid documentation throughout the year. Documentation is as follows:

### **Third-Party Alcohol Vendor:**

- Caterer License
- Server License
- Insurance Coverage

### **Third-Party Security Vendor:**

- Security Company License
- Insurance Coverage
- University Clery Act Regulations

Should a Third-Party Alcohol Vendor or Security vendor violate one of these expectations, they will receive a strike. Upon the third strike, the vendor may lose recognition with the Office of Sorority & Fraternity Life as an approved vendor. *\*Note\* Should a violation be egregious, OSFL reserves the right to immediately issue a loss of recognition.*

I acknowledge and agree that I have reviewed the Sorority & Fraternity Life Third Party Vendor Congruence Statement, including the policies and expectations outlined. I understand that I must comply with all applicable policies and maintain up to date and valid documentation in order to maintain my status as an approved third-party vendor through the Office of Sorority & Fraternity Life at the University of Tennessee, Knoxville. I agree to comply with the policies and understand that should my organization violate any, my status as a vendor could be revoked. I also understand and agree that I am accountable for the actions and behavior of my contracted employees. I have read this Congruence Statement and fully understand its terms. I am signing this Acknowledgment knowingly and voluntarily.

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Vendor Representative Name

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Signature

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Date