

# ADAM M. BANTZ

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## EDUCATION

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### University of Tennessee, Knoxville

Master of Science (M.S.), College Student Personnel  
Knoxville, TN | Anticipated May 2020



### Butler University

Bachelor of Arts (B.A.), Strategic Communication: Public Relations & Advertising  
Indianapolis, IN | Aug. 2014 – Dec. 2017

## PROFESSIONAL EXPERIENCE

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### Assistant Hall Director

Department of University Housing, University of Tennessee

Knoxville, TN

July 2018 – Present

- Manage a 682-bed, suite-style residence hall, serving primarily first-year students
- Supervise 15 front desk assistants and post office attendants, including recruitment, training, evaluation, disciplinary administration, and payroll management
- Oversee and maintain a \$19,950.00 programming and operating budget
- Assist in the supervision of 22 resident assistants, facilitating regular one-on-one meetings
- Serve as the advisor to the residence hall association
  - Recruit, select, and advise a 15-member executive board
  - Assist with the planning of monthly building-wide programs, managing a \$6,120.00 budget
- Schedule and manage a 24-hour front desk operation and in-hall post office, which processes 10,000+ packages per academic year
- Serve on a crisis management and response rotation for four residence halls, serving 2,688 students
- Collaborate with the Office of the Dean of Students, Title IX Office, and University Police Department to conduct wellness checks and ensure the health and safety of students of concern
- Enforce departmental and university policies and regulations, including the student code of conduct

### Graduate Intern for Leadership & Education

Cliff Alexander Office of Fraternity & Sorority Life, Miami University

Oxford, OH

May 2019 – July 2019

- Supervised the IFC-sponsored summer undergraduate intern, providing direction and support for all IFC projects and initiatives
- Established a comprehensive marketing and communication plan for IFC recruitment
- Developed curriculum and managed logistics for the inaugural house director orientation and training
- Analyzed and refined curriculum for the department's premier fraternity/sorority leadership program
- Oversaw the department's promotion and involvement with orientation events and initiatives
- Served on the search committee for an associate director role within the department

### Graduate Intern for Leadership & Education

Department of Leadership & Education, Beta Theta Pi Fraternity

Oxford, OH

May 2019 – July 2019

- Analyzed and evaluated assessment data collected from three constituent groups to write an executive summary of the spring 2019 pilot of Beta Theta Pi's standardized new member education program
- Developed curriculum for the inaugural regional advisor drive-in training initiative
- Coded leadership programming assessment data to inform leadership consultant site visits

- Facilitated a half-day training on leveraging relationships with campus professional for new and returning leadership consultants and colony development coordinators
- Streamlined the facilitator feedback method for the department's premier emerging leader program

**Graduate Intern for Sorority & Fraternity Life**

Knoxville, TN

Office of Sorority & Fraternity Life, University of Tennessee

Aug. 2019 – Dec. 2019

- Co-advised the 11-member National Pan-Hellenic Council (NPHC) executive board
- Conducted individualized academic coaching sessions to NPHC fraternity and sorority members whose semester GPA fell below the council's minimum standard
- Assisted in the planning and execution of NPHC Week, providing on-site logistical support
- Served as a graduate student representative on the Hazing Prevention Task Force
  - Assisted in the planning and execution of National Hazing Prevention Week programming and outreach, catered to high-risk populations—fraternity/sorority life, athletics, and performing arts
  - Benchmarked hazing prevention and education practices at 10 peer and aspirant institutions

**Graduate Intern for Student-Athlete Leadership & Engagement**

Knoxville, TN

Thornton Athletics Student Life Center, University of Tennessee

Jan. 2019 – May 2019

- Coordinated Read Across America Day volunteering initiative for 27 student-athletes, which impacted 1,056 local elementary school students from 47 classrooms
  - Managed logistics, including transportation, volunteer recruitment, service site liaising
  - Facilitated virtual readings to seven non-local sites, using pTransfer technology
  - Established and implemented a formal and sustainable assessment measures for the initiative
- Coordinated Volunteers Healthy Eating, Living, and Playing (Vols HELP) program, whereby 26 student-athletes provided weekly after-school mentorship for K-5 students
- Tracked community service hours and provided timely progress reports toward the university's co-curricular transcript requirements for graduating student-athletes
- Assisted with the planning and execution of the annual all-sports awards and recognition banquet

## PROFESSIONAL ENGAGEMENT & VOLUNTEERISM

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**Association & Organizational Involvement**

Graduate Research Fellow   <i>Kappa Alpha Order Fraternity</i>	2019-2020
Graduate Staff Member   <i>AFA Annual Meeting</i>	2019-2020
New Member Education Advisor   <i>Beta Theta Pi - Delta Kappa Chapter</i>	2019-2020
Graduate Conference Intern   <i>AFLV Central Conference</i>	2018-2019
Undergraduate Conference Intern   <i>AFLV Central Conference</i>	2017-2018

**Facilitation Experience**

Regional Leadership Conference   <i>Sigma Kappa Sorority</i>	2019-2020
John & Nellie Wooden Institute for Men of Principle   <i>Beta Theta Pi Fraternity</i>	2019-2020
John & Nellie Wooden Institute for Men of Principle   <i>Beta Theta Pi Fraternity</i>	2018-2019
Escalation Relationship Violence Workshops   <i>One Love Foundation</i>	2016-2018

**Professional Affiliations**

- Association of Fraternity/Sorority Advisors (AFA)
- Association of Fraternal Leadership and Values (AFLV)
- NASPA: Student Affairs Administrators in Higher Education
- NASPA Undergraduate Fellows Program (NUFP)
- Order of Omega Greek Honor Society
- Sigma Nu Fraternity
- Southeastern Association of Housing Officers (SEAHO)

## AWARDS & HONORS

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Advisor of the Year | *Dept. of University Housing, University of Tennessee*

2018-2019

Balfour Fellow   <i>Foundation for Fraternal Excellence</i>	2018-2019
Top 15 Most Outstanding Student   <i>Butler University</i>	2017-2018
Undergraduate Rising Star Award   <i>NASPA Region IV-E</i>	2017-2018
Brother of the Year   <i>Epsilon Mu Chapter of Sigma Nu Fraternity</i>	2016-2017
Top Junior in Strategic Communication   <i>College of Communication, Butler University</i>	2016-2017
Emerging Fraternity Leader of the Year   <i>Office of Greek Life, Butler University</i>	2015-2016
Top Sophomore in Strategic Communication   <i>College of Communication, Butler University</i>	2015-2016