

Courtney M. Cunningham

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EDUCATION

University of Tennessee, Knoxville

Master of Science, College Student Personnel

Capstone: #Black Minds Matter: Advocating for the Underrepresented: Causes, Effects and Implications of Mental Health for African Americans college students

Knoxville, Tennessee

Anticipated Graduation: May 2020

Old Dominion University

Bachelor of Science in Sociology, minor in Spanish

Norfolk, Virginia

May 2018

HIGHER EDUCATION EXPERIENCE

Assistant Hall Director, Reese Hall & South Carrick Hall

Graduate Assistant

University of Tennessee, Knoxville

June 2018 – Present

- Live in, provide shared oversight of building operations for suite-style residence hall of 531 first-year residents
- Co-supervise 14 resident assistants, facilitating regular one-on-one meetings
- Directly supervise a staff of 12 office assistants overseeing recruitment, selection, training, evaluation, scheduling, and payroll management
- Participate in an on-call duty rotation and implement crisis response protocol for five residence halls
- Advise the Residence Hall Association, comprised of 15 executive board members and manage a budget of approximately \$5,000
- Serve on the Resident Assistant Recruitment and Selection committee, which focuses on recruitment, selection and hiring of approximately 175+ resident assistants
- Served on the Resident Assistant Training committee which provides an intensive fall and winter training to new and returning resident assistants
- Co-facilitate a section of Educational Leadership and Policy Studies (ELPS) 350, an 8-week Residential Leadership course that prepares RA candidates for hire

COLLEGE STUDENT PERSONNEL PRACTICUM EXPERIENCE

Office of First-Year Studies

First-Year Studies Instructor

University of Tennessee, Knoxville

July 2019- December 2019

- Served as the primary instructor of First Year Studies (FYS) 101, an exploratory-based course for first-year students
- Collaborated with peer mentor to create syllabus and activities to provide resources for first semester success
- Utilized Canvas to maintain course calendar, modules, grades, attendance, and assignments
- Attended FYS instructor training and professional development workshops on appreciative instructive techniques

Office of Student Affairs

Title IX Intern

Maryville College

November 2018- November 2019

- Developed and executed both prevention and bystander intervention programs
- Reviewed and updated Title IX website to enhance the accessibility to students
- Provided recommendations based on climate survey to improve cultural competency of Title IX initiatives for resident assistants

Vice Chancellor of Student Life

Graduate Intern

University of Tennessee, Knoxville

November 2018-February 2019

- Coordinated and executed planning needs for special events, including the Southeast Chief Student Affairs Officers (SECSAO) Annual Meeting in February 2019
- Provided on-site assisting with the following: event planning team, assisting in the operation of the event including guest registration, transportation, event and catering logistics, and managing volunteers;
- Attended regular meetings with supervisor and any assigned planning teams

UNDERGRADUATE EXPERIENCE

ACUHO-I

Summer Conference Intern

May 2018-July 2018

- Assisted with academic initiative, and planned and implemented Living Learning Community (LLC) kickoff, peer mentor training, etc.
- Presented and facilitated informative sessions to new and transfer students during summer orientation sessions
- Attended meetings with supervisor and met weekly with supervisors to review program outcomes

National Association of Student Personnel Administrators (NASPA)

Old Dominion University

NUFP Member

August 2016-May 2018

- Accepted into selective mentorship program for students interested in pursuing higher education as a career
- Attended several student affairs-focused conferences, including NASPA and SACSA
- Completed multiple capstone projects, including studying the emotional well-being of the LGBTQ community and the focus on the purpose of undocumented students at public schools and universities

Student Government Association

Old Dominion University

Director of Off-Campus Life and Satellite Campuses

May 2016-May 2018

- Managed a student fee budget of \$15,000 which was allocated to various off campus and commuter programs and student services
- Founded an off campus and commuter student organization and lounge to serve approximately 5,000 students
- Successfully implemented several initiatives, including Student Legal Services, Safe Spring Break, Knock and Talks while building relationships with three satellite campuses: Virginia Beach, Tri-Cities, and Peninsula

PRESENTATIONS

Cunningham, C., & Martinez, W. (2020). *“How to stay afloat when the boat isn’t “woke.” Black Issues Conference.* University of Tennessee, Knoxville. Knoxville, Tennessee.

Cunningham, C. & Engels J. (2020). *“SAVE and pay into yourself.” TRIO Student Support Services.* University of Tennessee, Knoxville. Knoxville, Tennessee.

Cunningham, C., & Martinez, W. (2019). *How to stay afloat when the boat isn’t “woke”. Association of College Unions International (ACUI) Region III Conference.* University of Tennessee, Knoxville. Knoxville, Tennessee.

Cunningham, C. (2019). *Advocating for the Underrepresented: The Causes, Effects and Implications for an African American College Students.* (Poster) Southern Association of College Student Affairs. (SACSA). Raleigh, North Carolina.

Cunningham, C. & Kindervater, A. (2017). *Off Campus & Commuter Students: Referring Students to the Appropriate Resources for Success.* Annual Old Dominion Advising Network (ODAN), Old Dominion University Norfolk, Virginia.

PROFESSIONAL INVOLVEMENT

NASPA Region III New Professionals and Graduate Student Knowledge Community	October 2019- Present
UTK Commission for Blacks	September 2019-Present
SASCA Undergraduate Conference Committee: Logistics and Assessment	July 2019 – November 2019
Safe Zone Training	March 2019
College Student Personnel Ambassador	January 2019 – Present
Center for Health Education and Wellness Student Advisory Board: Title IX	February 2018 – May 2019
Southern Association for College Student Affairs (SACSA)	August 2016 – Present
National Association of Student Personnel Administrators (NASPA)	August 2017 – Present

HONORS/AWARDS/ACCOMPLISHMENTS

Student Government Director of the Year

May 2018