

NUFP Internship – Special Projects for the Vice Chancellor for Student Life

University of Tennessee, Knoxville

www.utk.edu

Region III

Division of Student Life

<https://studentlife.utk.edu/>

UTK NUFP Intern – Special Projects for the Vice Chancellor for Student Life

June 8 – July 17, 2020

\$1,500.00 stipend

University will provide housing for intern.

University will provide dining dollars for meals (no less than \$200 provided.)

Blake Weiss

Coordinator of Special Projects

Office of the Vice Chancellor for Student Life

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The NUFP intern will be provided opportunities to work and engage with a variety of student life departments and functional units within the Division of Student Life. The intern works with various initiatives and processes designed to reinforce and support the educational mission and goals of the department. Working alongside the Coordinator of Special Projects and the Vice Chancellor for Student Life, this intern will be provided with a fast-paced and dynamic experience.

Responsibilities and experiences include:

- Work with the Vice for Student Life and the Coordinator for Special Projects on a variety of ongoing and new initiatives. Examples include: compilation of assessment and benchmark data, review of student high-impact practices and initiatives, and analyzing and assessing student-centered processes and initiatives;
- Work with the Coordinator for Special Projects on initiatives, processes and committees;
- Attend weekly staff meetings; and meet with Division's Senior Leadership team.
- Meet with faculty in the Higher Education and College Student Personnel Program. This session will discuss graduate school and the graduate application process.

The intern position requires enthusiasm, strong work ethic, initiative, and ability to work collaboratively with others within the department, Division and across campus.