

# Ryan THURMAN

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## EDUCATION

### UNIVERSITY OF TENNESSEE KNOXVILLE, Knoxville, TN

*College of Education, Health, and Human Sciences*

Master of Science

May 2020

Program: College Student Personnel

GPA: 3.71

### TEXAS CHRISTIAN UNIVERSITY, Fort Worth, TX

*Neeley School of Business*

Bachelor of Business Administration

May 2017

Majors: Entrepreneurial Management and Supply Chain Management

GPA: 3.34

## SCHOOL EXPERIENCE

### University of Tennessee Knoxville

Knoxville, TN

*Living and Learning Communities Graduate Assistant*

07/2018 - Present

- Led a group of 23 LLC Ambassador students in professional development activities and program planning
- Coordinate 5 LLC faculty and staff liaisons' budgeting needs
- Support 5 LLCs in programming efforts via regular meetings with LLC partners
- Managed reimbursement paperwork for the 20 LLCs on campus and maintain general ledger

### University of Tennessee Knoxville

Knoxville, TN

*Leadership Studies Minor Coach Coordinator Internship*

12/2018 - Present

- Recruited 5 Leadership Studies Coaches
- Created the training and procedure for leadership coaches when mentoring students
- Trained 5 coaches to mentor students through the start of their capstone project and coursework associated
- Worked with faculty advisor to align leadership coaching with the minor's curriculum

### University of Central Arkansas

Conway, AR

*Housing Maintenance Internship*

05/2019 - 07/2019

- Supervised 4 summer student workers who maintained and set up rooms for summer camps
- Attended meetings planning renovations of residence halls
- Maintained schedule of room maintenance for summer camps
- Managed inventory for residence halls turnover of equipment

### Texas Christian University

Fort Worth, TX

*Assistant Hall Director*

08/2016 - 06/2017

- Selected, trained, and supervised Desk Assistant Staff of 43 in 2 residence halls serving 437 students
- Guided a Resident Assistant staff of 15 through communication, team building, and managing internal conflicts
- Collaborated with the Hall Director on administrative tasks such as staff development, budget, and programming
- Developed relationships, community and personal development amongst sophomore residents

### Texas Christian University Athletics Department

Fort Worth, TX

*Super Frog Mascot*

09/2013 - 06/2017

- Coordinated between 9 peers to manage an aggressive schedule of events and make appearances on time
- Performed quality inspection of \$45,000 worth of equipment before and after appearances and coordinating appropriate repairs
- Generated energy and excitement for 50,000 + fans to create a positive spirited atmosphere

## **OTHER WORK EXPERIENCE**

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### **Bay City Electric Works Inc.**

*Sales Assistant*

San Diego, CA  
04/2016 - 07/2016

- Performed process reviews for management team in order to identify inefficiencies in data collection
- Aided in creation of loss of sale assessment for our sales managers to track information and improve processes for sales following 100% growth of company in 2015

### **Gould Electric**

*Estimating Coordinator*

San Diego, CA  
05/2013 - 08/2015

- Supported 3 Estimators by updating won jobs tracking logs, Excel spreadsheets and word documents
- Developed electronic documents to maintain data and support the management team
- Innovated file systems to improve efficiencies, process flow and organization for management
- Created databases in Excel to manage and retrieve contact information of suppliers

### **Boy Scouts**

*Assistant Scoutmaster*

San Diego, CA  
01/2013 - Present

- Led a troop of 98 boys in standard and character; mentored individuals to meet personal and organizational goals and manage the pace of advancement
- Supervised 16 outings and ensured safety and wellness, and complete return of 30 individuals

## **SKILLS**

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Microsoft Office 2013 Specialist Certification: Excel Expert, Word, and PowerPoint  
Proficient in Microsoft Access 2013 and SharePoint 2010

## **TRAINING**

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QPR trained  
CS Gold trained  
HMS experience  
Star Rez experience

## **CAMPUS/COMMUNITY INVOLVEMENT**

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TCU Wesley 09/2013 - 05/2017  
Resident Assistant 08/2015 - 05/2016  
Taught ELPS 350 Leadership Skills Development & Application Class 02/2019 - 04/2019

## **HONORS**

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Eagle Scout