

Sasha M. Hines

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EDUCATION

The University of Tennessee, Knoxville, TN

Master of Science: College Student Personnel

May 2020

Middle Tennessee State University, Murfreesboro, TN

Bachelor of Arts: Political Science

May 2018

Minor: Leadership Studies

Dean's List

Related Coursework:

- Introduction to Student Affairs
- College Students and the Court

WORK EXPERIENCE

First Year Studies, University of Tennessee, Knoxville, TN

Volunteer Bridge Graduate Teaching Assistant

June 2018–Present

- Obtain Advanced Academic coach Certification to effectively coach students on academic success strategies
- Meet one-on-one with academically at-risk students to discuss academic success plans
- Teach a first-year seminar course of 20 students with a focus on developing academic success skills
- Develop a course syllabus and course assignments
- Teach lessons intended to ease first-year students' transition into college which included: time management, campus involvement, declaring a major and diversity, equity and inclusion
- Present information to large groups of first-year students and parents at orientation
- Create peer mentor job descriptions and training presentations
- Hire, train and supervise a team of peer mentors responsible for mentoring 200+ academically challenged bridge students
- Responsible for the coordination and delivery of assessment initiatives related to the peer mentoring program
- Implement a math peer tutoring program to mitigate consistent low math grades
- Assist Assistant Director in writing 2019-2020 annual report
- Coordinate monthly information seminars and workshops for 200+ students
- Plan and execute Living and Learning Community (LLC) programming in collaboration with residence life staff
- Effectively manage a limited LLC budget

INTERSHIP EXPERIENCE

Thornton Athletic Center, University of Tennessee, Knoxville, TN

Academic Mentor

August 2019-May 2020

- Assist first-year student athletes in developing and strengthening academic skills
- Guide student athletes to meet well defined goals and increase overall academic performance
- Maintain regular communication with Academic Counselors and Learning Specialist to update them on student academic performance
- Develop individualized academic and final exam study plans based on students' needs
- Complete NCAA trainings in order to serve the students and ensure compliance with NCAA rules

Student Success Center, University of Tennessee, Knoxville, TN

Graduate Intern

August 2019-February 2020

- Provide academic coaching for students on probation to develop academic success plans
- Lead biweekly academic and personal development workshops for SSAs
- Assist in SSA marketing, recruitment and selection efforts
- Plan events and programming for first-generation college students alongside a Professional Academic Coach
- Create ambassador and mentee match form and strategically match to promote successful transition of 100+ first-generation first-year students

Project Grad Knoxville Summer Institute, University of Tennessee, Knoxville, TN

Graduate Intern

April 2019-June 2019

- Planned and executed two one-week institutes for 115 inner-city high school students to promote higher education and access
- Implemented college success initiatives for first-generation and inner-city students
- Advised students on academic and professional futures
- Maintained social media and marketing accounts
- Liaised between co-directors, administrative coordinator and instructors by responding to concerns and resolving conflicts
- Assisted in determining accurate and appropriate sanctions for students who violated code of conduct

Office of Student Conduct, Middle Tennessee State University, Murfreesboro, TN

Intern

September 2017 – May 2018

- Assisted in investigation and evidence discoveries
- Conducted one-on-one student disciplinary meetings with students and engaged in developmental conversations to hold students accountable but encourage autonomy.
- Collaborated with the Assistant Dean and Coordinator to deliberate appropriate sanctions
- Led misconduct trainings/presentations for first-year seminars
- Observed the Assistant Dean deliberate complex cases and disciplinary hearings in order to gain knowledge on the student disciplinary system

UNIVERSITY SERVICE

- Chancellor's Commission for Blacks (UTK), Member August 2019-May 2020
- First Year Studies Peer Mentor Interviews (UTK), Observer February 2019 & February 2020
- Omicron Delta Kappa National Leadership Honors Society (MTSU), Member August 2017-May 2018
- Student Judicial Board (MTSU) August 2016-May 2018
- National Society of Leadership and Success, Member (MTSU) August 2016-May 2018
- Student Activities Board (PSCC) August 2016-May 2018
- New Student Orientation Leader (PSCC) May 2015–August 2016

PRESENTATIONS

Hines, S., Lander, M., & Langley, S. (2019). *Advising and Coaching Volunteer Bridge Students*. Student Success and Academic Advising Conference, University of Tennessee, Knoxville, Tennessee.

Hines, S., & Sullivan, E. (2019). *Mosquito Bites: How to Recognize and Address Microaggressions*. FYS 101 Conference, University of Tennessee, Knoxville, Tennessee.

TRAININGS AND CERTIFICATES

- Diversity: Best Resources for Achieving Business Goals January 2020
- Safe Zone July 2019
- Child Protection for Adults May 2019
- Code of Conduct April 2019
- Advanced Level Academic Coach Certification February 2019
- Title IX December 2018

PROFESSIONAL AFFILIATIONS

- American College Personnel Association (ACPA) 2019-Present
- First Year Experience (FYE) 2018-2019
- National Tutoring Association 2018-2019

SKILLS AND TECHNICAL PROFICIENCIES

- Banner
- Grades First
- Canvas Instruction
- Budgeting
- Conflict Resolution
- Culturally Sensitive